



# COEHD Dean's Graduate Research Grant Application 2022-2023

*For Graduate Students Only*

## About this Program

Graduate students in the college seeking to attend virtual or in-person professional conferences for the purpose of presenting papers and/or research during the academic year 2022/2023 are eligible for consideration for a one or more award. **Students may apply for this award more than once, but the max award will be \$800.** The COEHD Dean's grant will provide research funding for presenting original research at conferences. Please use the checklist below to determine eligibility, and ensure you submit all required documents *at least 2 weeks prior to conference*. Requests later than 2 weeks prior to conferences may not be funded.

\*Note, an exception to the two week advance request will be made for conferences scheduled before October 20.

## Overview of Applicant Eligibility:

- I am in Good Academic Standing.
- I have completed 9 hrs of course work in my current degree.
- I am currently enrolled in at least 3 SCH in the College of Education and Human Development
- I have attached both the notification of acceptance of my presentation, and information on the name and location of the conference. (No more than two students will be funded per presentation.)
- I have attached a one-page summary of my research and included a statement on the benefits of attending this conference for the successful completion of my degree.
- I have collected an advisor signature ( see next page).
- I have filled out, completed, and submitted the application and turned it into **Coehd.Grad@utsa.edu**

Please note: effective July, 2018, student travel awards will be processed by the Scholarship Office. These funds should not affect your scholarship budget. However, if you have a balance on your account, funds awarded will be paid towards that balance.

### STUDENT INFORMATION

Student Name: \_\_\_\_\_

Empl ID: \_\_\_\_\_ Banner ID: @ \_\_\_\_\_ UTSA ID(abc123): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Degree Program: \_\_\_\_\_ Level: \_\_\_\_\_ Master's \_\_\_\_\_ Doctoral \_\_\_\_\_

Hours Completed: \_\_\_\_\_

UTSA E-Mail Address: \_\_\_\_\_ Phone Number \_\_\_\_\_

**CONFERENCE INFORMATION**

Presenter(s): \_\_\_\_\_

Type of Presentation (i.e. Roundtable, Panel, Paper, etc.): \_\_\_\_\_

Name of Conference: \_\_\_\_\_

Title of Paper Accepted:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Conference: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

**PROJECTED BUDGET**

| Conference Projected Expenses | Amount |
|-------------------------------|--------|
| Membership Fee: \$            |        |
| Registration Fee: \$          |        |
| \$                            |        |
|                               |        |
|                               |        |
|                               |        |
| Total Expenses: \$            |        |

**PROGRAM APPROVAL:**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Student Advisor, Graduate Advisor of Record or Department Chair: \_\_\_\_\_ Date: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**DECISION:**

Student is awarded \$ \_\_\_\_\_ for the above mentioned conference trip only.

Student is denied (reason) \_\_\_\_\_

\_\_\_\_\_  
Signature of Associate Dean

\_\_\_\_\_  
Date