



COEHD Dean's Graduate Research Grant Application 2021-2022

For Graduate Students Only

About this Program

Graduate students in the college seeking to attend virtual or in-person professional conferences for the purpose of presenting papers and/or research during the academic year 2021/2022 are eligible for consideration for a one or more award. **Students may apply for this award more than once, but the max award will be \$800.** The COEHD Dean's grant will provide research funding for presenting original research at conferences. Please use the checklist below to determine eligibility, and ensure you submit all required documents at *least 2 weeks prior to conference*. Requests later than 2 weeks prior to conferences may not be funded.

*Note, an exception to the two week advance request will be made for conferences scheduled before October 20.

Overview of Applicant Eligibility:

- I am in Good Academic Standing.
- I have completed 9 hrs of course work in my current degree.
- I am currently enrolled in at least 3 SCH in the College of Education and Human Development
- I have attached both the notification of acceptance of my presentation, and information on the name and location of the conference. (No more than two students will be funded per presentation.)
- I have attached a one-page summary of my research and included a statement on the benefits of attending this conference for the successful completion of my degree.
- I have collected an advisor signature (see next page).
- I have filled out, completed, and submitted the application and turned it into **Coehd.Grad@utsa.edu**

Please note: effective July, 2018, student travel awards will be processed by the Scholarship Office. These funds should not affect your scholarship budget. However, if you have a balance on your account, funds awarded will be paid towards that balance.

STUDENT INFORMATION

Student Name: _____

Empl ID: _____ Banner ID: @ _____ UTSA ID(abc123): _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Degree Program: _____ Level: _____ Master's _____ Doctoral _____

Hours Completed: _____

UTSA E-Mail Address: _____ Phone Number _____

CONFERENCE INFORMATION

Presenter(s): _____

Type of Presentation (i.e. Roundtable, Panel, Paper, etc.): _____

Name of Conference: _____

Title of Paper Accepted:

Dates of Conference: _____ City: _____ State: _____

PROJECTED BUDGET

Virtual Conference Projected Expenses	Amount
Membership Fee: \$	
Registration Fee: \$	
\$	
Total Expenses: \$	

PROGRAM APPROVAL:

Signature of Applicant: _____ Date: _____

Signature of Student Advisor, Graduate Advisor of Record or Department Chair: _____ Date: _____

Date Submitted: _____

DECISION:

Student is awarded \$ _____ for the above mentioned conference trip only.

Student is denied (reason) _____

Signature of Associate Dean

Date