**COU 7413 – DOCTORAL INTERNSHIP I**

**SITE SUPERVISOR INTERNSHIP EVALUATION FORM**

**COUNSELING DOMAIN**

|  |  |
| --- | --- |
| Name of Doctoral Student Intern: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Internship Inclusive Dates: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name & Address of Counseling Site: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name of Counseling Supervisor: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name of Internship Faculty Supervisor: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Activities (Hours):**

A. Direct Hours: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

B. Indirect Hours (specify):

1. Group Supervision: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Individual Supervision with Site Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Professional Development Activities/Training: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Other Indirect: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TOTAL NUMBER OF SUPERVISED HOURS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TOTAL NUMBER OF DIRECT CONTACT HOURS \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Counseling Internship Performance Evaluation**

**Professional Performance Poor Good Excellent**

1. Attends to the cognitive, affective,

and social well-being of students/

clients 1 2 3 4 5 N/A

2. Adaptability in intervention

strategies to promote critical thinking

independence, problem-solving, and

success with students/clients 1 2 3 4 5 N/A

3. Skills in client evaluation

(interview, testing) 1 2 3 4 5 N/A

4. Skills in development of referral

contracts (Job placement, job

training, treatment, etc.) 1 2 3 4 5 N/A

5. Skills in writing

a. Reports 1 2 3 4 5 N/A

b. Daily observations 1 2 3 4 5 N/A

c. Case notes 1 2 3 4 5 N/A

6. Participation at staff meetings

discussion groups, planning

sessions 1 2 3 4 5 N/A

7. Skills in consultation, interaction

with other professional staff

members 1 2 3 4 5 N/A

8. Ability to integrate materials to

formulate meaningful

hypotheses for working with

clients 1 2 3 4 5 N/A

9. Uses appropriate technology

effectively when indicated 1 2 3 4 5 N/A

**Professional Attitude Poor Good Excellent**

1. Accepts responsibility 1 2 3 4 5 N/A

2. Displays initiative 1 2 3 4 5 N/A

3. Exhibits resourcefulness 1 2 3 4 5 N/A

4. Respects time assignments 1 2 3 4 5 N/A

5. Shows evidence of organization 1 2 3 4 5 N/A

6. Demonstrates ethical consideration

for clients 1 2 3 4 5 N/A

7. Demonstrates ethical consideration

for other professional staff 1 2 3 4 5 N/A

8. Displays ability to respond

appropriately to suggestions

and to implement change 1 2 3 4 5 N/A

9. Establishes an equitable environment

to motivate and encourage client

initiative and success 1 2 3 4 5 N/A

10. Demonstrates culturally responsive

approaches to student/client care 1 2 3 4 5 N/A

**Supervised Work**

1. Overall quality of work 1 2 3 4 5 N/A

2. Flexibility of work 1 2 3 4 5 N/A

3. Attendance 1 2 3 4 5 N/A

4. Reliability 1 2 3 4 5 N/A

5. Personal stability 1 2 3 4 5 N/A

6. Professional ethics 1 2 3 4 5 N/A

**Competence in Client Care Poor Good Excellent**

1. Delivery of counseling

a. Individual 1 2 3 4 5 N/A

b. Group 1 2 3 4 5 N/A

2. Consultation with clients’

family members

a. Individual 1 2 3 4 5 N/A b. Group 1 2 3 4 5 N/A

3. Intake interviews 1 2 3 4 5 N/A

4. Treatment/program planning 1 2 3 4 5 N/A

5. Establishing rapport 1 2 3 4 5 N/A

6. Psychological evaluation 1 2 3 4 5 N/A

7. Development of referral contacts 1 2 3 4 5 N/A

8. Management of case records 1 2 3 4 5 N/A

9. Overall competence in applied 1 2 3 4 5 N/A

knowledge of professional counseling

**Growth in Self-Direction**

1. Quality of collaborative relationship

a. With supervisor 1 2 3 4 5 N/A b. With other staff/peers 1 2 3 4 5 N/A

2. Observation of agency/institutional

policies and procedures 1 2 3 4 5 N/A

3. Handling of appointments and

commitments 1 2 3 4 5 N/A

4. Appropriate attire/grooming 1 2 3 4 5 N/A

5. Assumption of responsibilities 1 2 3 4 5 N/A

6. Self-reflection and growth 1 2 3 4 5 N/A

**Summative Evaluation of Skills: COU 7413 – Doctoral Internship 1**

1. Ability to apply and adhere to

ethical and legal standards in

counseling. 1 2 3 4 5 N/A

2. Ability to promote optimal human

development, wellness, and mental

health through prevention,

education, and advocacy

activities. 1 2 3 4 5 N/A

3. Ability to apply effective strategies

to promote client understanding of

and access to various

community resources. 1 2 3 4 5 N/A

4. Ability to apply current record-

keeping standards related to

counseling services in their

placement setting. 1 2 3 4 5 N/A

5. Ability to maintain information

regarding community resources

to make appropriate referrals. 1 2 3 4 5 N/A

6. Ability to advocate for policies,

programs, and services that are

equitable and responsive

to the unique needs of clients. 1 2 3 4 5 N/A

7. Ability to modify counseling

systems, theories, techniques,

and interventions to make them

culturally appropriate for

diverse populations. 1 2 3 4 5 N/A

8. Ability to apply relevant research

findings to inform the practice

of counseling in their placement

setting. 1 2 3 4 5 N/A

9. Ability to understand case

conceptualization and effective

interventions across diverse

populations and settings. 1 2 3 4 5 N/A

**If a position were available, would your agency/institution be willing to hire this Intern? If no, please explain.**

**Is your agency/institution willing to recommend this intern?**

**Narrative Comments by Leadership & Advocacy Supervisor:**

**Recommended Grade by Leadership & Advocacy Supervisor**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (out of 20)

**Narrative Comments by Internship Faculty Supervisor:**

**Final Grade by Internship Faculty Supervisor**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (out of 20)

*­­­­­­­*Signature of Doctoral Student Intern Date

Doctoral Student Intern

*­­­­­­­*Signature of Counseling Supervisor Date

Counseling Supervisor

Signature of Faculty Supervisor Date

Faculty Supervisor