

## **COU 7313 Internship in Counseling Checklist**

(formerly called COU 7313 Practicum in Counseling)

### **Forms Due First Week of Class**

- Student Data Form
- Student Site Information Form (completed online)
- Site Supervisory Agreement Form
- Proof of Liability Insurance (Obtain from your insurance provider)

### **Forms Due Mid-Semester**

- Site Supervisor's Evaluation of Student – Midterm Evaluation

### **Forms Due at the End of the Semester**

- Site Supervisor's Evaluation of Student – Final Evaluation
- Documentation of Clinical Hours (Clinical Time Log)
- Student Evaluation of Site supervisor (completed online)
- Student Evaluation of University Supervisor (completed online)
- Student Evaluation of Clinical Site (completed online)