Superintendency Certification

Purpose of Program
Today’s Superintendent of schools is faced with higher than ever turnover rates in administrative staff. In an effort to develop a cadre of leaders who can provide continuity in services and programs at the central office level, UTSA offers a 15-hour superintendency certification program focusing on the duties and responsibilities of central office staff.

The program is designed to prepare campus administrators for a position at the central office level with potential for a position as the superintendent. Program emphasis is on the function, relationships and changing dynamics of the central office leadership position and superintendency, paying special attention to the application of theory and practice.

Faculty teaching courses for this certification have practical knowledge within this field. Many of the faculty members are retired superintendents from school districts in and around the San Antonio area.

Program Options
The 15 hour program is offered through a series of seminar classes held on Saturdays. Students enter the program as a cohort group, registering for 6 semester credit hours in the fall, 6 hours in the spring, and 3 hours the following fall. No coursework is required during the summer.

Courses include:
EDL 6503 Superintendent’s Seminar (taken 4 times)
EDL 6943 Superintendent Internship (taken once)
TOTAL 15 hours

Career Opportunities
K-12 Central Office Administration/Leadership

Admission Requirements
● A master’s degree and completion of a mid-management or principal’s certificate.
● Cohorts begin in the fall semester each year.
● All transcripts from all institutions in which student attended.

How to Apply
Apply through the UTSA Graduate School at: http://www.utsa.edu/graduate. Please attention all mail (transcripts, etc.) to:

University of Texas at San Antonio
Attn: The Graduate School
One UTSA Circle
San Antonio, TX 78249

Contact Information:

Application: Graduate School
graduatestudies@utsa.edu
210-458-4330
http://www.utsa.edu/graduate/

Financial Aid: Financial Aid
210-458-8000 (general line)
210-458-7169
Website:
http://www.utsa.edu/financialaid/
**Financial Aid and Scholarships:**
All students interested in financial aid should fill out the FASFA (Free Application for Federal Student Assistance). The link to this site is:  [http://www.fafsa.ed.gov/](http://www.fafsa.ed.gov/)

Students may also be interested in graduate assistantship positions available within the College. Typically, these assistantships are 19 hours per week.

Scholarships are also available to graduate students. Attached are links to scholarship databases:

[http://www.utsa.edu/graduate/Funding%20Opportunities/FundingOpp.htm](http://www.utsa.edu/graduate/Funding%20Opportunities/FundingOpp.htm)

[http://www.utsa.edu/scholarships/](http://www.utsa.edu/scholarships/)

[http://coehd.utsa.edu/Students/Scholarships/index.htm](http://coehd.utsa.edu/Students/Scholarships/index.htm)