THE UNIVERSITY OF TEXAS AT SAN ANTONIO
HEALTH & KINSDOLOGY INTERNSHIP
Agency / Facility Information Sheet

Today’s Date: 7 / 27 / 2012
Agency Name: Stone Oak Athletics Association, Inc.
Address: 10221 Desert Sands, Suite #103, San Antonio, Texas 78216
Phone Number: 210-621-3858 Email address: hwilliams4@stoneoakathletics.com

1. Please briefly describe the scope of your facility/agency’s work. Printed brochures or fact sheets explaining your organizational goals may be attached.

Stone Oak Athletics Association, Inc. offers youth sports leagues, developmental camps and clinics, a self-defense course for women, as well as summer youth programs. Most recently, Stone Oak Athletics was awarded a contract to manage the Brooks City-Base Health & Wellness Center on the historic Brooks-City Base. A pilot program that will hopefully spread to other military bases across the country, the partnership places Stone Oak Athletics in charge of Brook City’s fitness center, youth and adult sports leagues on the city’s south side and a variety of family-friendly wellness programs. The new facility offers individual and group fitness and wellness programs and has state of the art circuit training equipment, free-weights, cardio equipment, a huge aerobics/dance studio, golf simulator, soccer and football fields, basketball and tennis courts, and an outdoor all-weather running track. Stone Oak Athletics is currently working with many companies in the area including HEB, DPT, AECOM, NuStar Energy, Wyle, and others to offer comprehensive corporate wellness programs for their employees.

2. Indicate the most appropriate person(s) to contact within your facility/agency regarding internship possibilities.

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<tr>
<th>NAME</th>
<th>TITLE/RESPONSIBILITY</th>
<th>PHONE#</th>
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<tr>
<td>Heather Williams</td>
<td>Director of Business Operations</td>
<td>(210) 219-8221</td>
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3. Briefly describe the internship experiences available with your facility/agency.

While interning with Stone Oak Athletics Association, Inc., the students will be able to engage in:

- **SPECIAL EVENTS COORDINATING** by assisting staff members with scheduling accommodations for special guests for camps, clinics, and events
- **HEALTH and FITNESS TRAINING/MAINTENANCE** by assisting our personal and group fitness trainers with clients’ health management and exercise regimen
- **ACCOUNTING SKILLS** by assisting with billing, invoicing, following up with clients on payments, and inventory spreadsheet management
• HUMAN RESOURCE MANAGEMENT by assisting in scheduling personnel for hourly coverage at multiple worksites and by building, motivating, and incentivizing the team environment for our volunteers and paid participants who are required to implement strategies, initiatives, and complete projects
• GENERAL BUSINESS SKILLS by assisting with site maintenance and management, customer support services, and project management implementation
• INFORMATION SYSTEMS PROJECTS by helping to create and maintain website data, developing correspondence materials for multi-level clientele, and building spreadsheets from currently stored data for future use
• MARKETING SKILLS by assisting in the maintenance of existing community partnerships, pursuing new business patrons, promoting in-house products and services, and promote corporate affiliations

*The intern will complete these weekly tasks for a minimum cumulative total of fifteen (15) hours per week. Our office hours/days are flexible, and our staff is willing and able to teach the students every aspect of the business.

4. Are there any restrictions to an internship that the student or university should be aware of? Will this be a paid position?

No restrictions. Non-paid position.

Please return this questionnaire to:
Tunetha Wren Parchem, MPT
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College of Education and Human Development
UTSA
San Antonio TX 78249-0654
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