TExES Eligibility Form

Students seeking “approval to test” must submit an Eligibility Form to the TExES Office for processing at least 2 days prior to the ETS printed deadline. (NPB 1.204 or Fax 458-5794)

*An Eligibility Form must be submitted each time a student requests “approval to test”.*
*This form is also required for test retakes.*

Students may register for only one exam per administration.

*Social Security numbers are required for state reporting purposes only. All Eligibility Forms are secured and will be destroyed after each test administration.*

Name: ______________________ DOB: ________________ SSN: ______________________

Contact phone #_________________ Preferred Email: ____________________

*Did you have a degree (Post Baccalaureate student) before entering the Teacher Certification Program? Circle one: YES  NO*

Indicate the name, and date of the exam you are registering for on the lines below.
* Have you taken this exam before? Circle one: YES  NO

Name of Exam (ex: PPR) ___________________________________________

Exam Date or Indicate “CAT”
(Computer Administered Test dates are available when registering with ETS- www.texes.ets.org)

Eligibility Guidelines must be met before requesting “approval to test”.
*The TExES Director will verify student test eligibility.*

**Content Area Exam:**
I have taken the Practice exam for my content area and attended a Review, when applicable.

**Pedagogy and Professional Responsibilities Exam:**
I have taken the PPR Practice exam and attended a PPR Review session.

**Professional Certification for Superintendent, Principal, School Counselor, and Reading Specialist:**
Students are required to take a Practice exam and attended a review, when applicable.
Check with your specific program for review requirements.

**Professional Certification Students only:** (circle the certificate you are seeking)
Superintendent  Principal  School Counselor  Reading Specialist
Check your current status in the Certification Program:

_____ In a Field Placement Class               _____ Student Teaching    _____ Graduated
_____ Exempt from Student Teaching       _____ ATEP Program         _____ Masters Program

UTSA will NOT notify students when they have been approved.
Check the SBEC online system for exam approval status: www.sbec.state.tx.us

*Indicate the date you will complete all UTSA program requirements for the certification you are seeking.

Date of Program Completion: ________________________________

Student Affidavit:

- I have fulfilled all eligibility requirements for the TExES exam for which I am requesting “approval to test”.

- I assume all responsibility for accurate state exam registration. I am aware that if ETS discovers that there are problems or errors in my registration that these are my responsibility.

________________________________                    __________________________
Student Signature                                                    Today’s Date