

The University of Texas at San Antonio

Department of Interdisciplinary Learning and Teaching

**STUDENT AUTHORIZATION TO RELEASE
INTERNSHIP OBSERVATION FORM**

Student's First Name: _____ Middle: _____ Last: _____

UTSA ID: @ _____ Telephone Number: _____

UTSA E-Mail Address: _____

FERPA Notice:

The Family Educational Rights and Privacy Act of 1974 (FERPA), initially called the Buckley Amendment, allows students at an institution of higher education to control outside access to their education records, including requests for information from their parents, guardians, or others as designated by the student. Submitting this completed form allows the University of Texas at San Antonio to disclose information from a student's education records to outside third parties. However, students can also provide a standing release allowing UTSA to disclose information to others. To do so, the following declaration must be completed:

I, the above-named student, hereby declare that The University of Texas at San Antonio may release a copy of my Internship Observation Form to the following designee:

School Principal(s): _____

Mentor Teacher (s): _____

I understand that this release is in effect until the end of my Reading Specialist Certification Program.

Student's Signature: _____ **Date:** _____

With a few exceptions, you are entitled on your request to be informed about the information UT San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have UT San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32.

04/12/13