

THE UNIVERSITY OF TEXAS AT SAN ANTONIO

PROSPECTIVE AFFILIATION AGREEMENT

Agency / Facility Information Sheet

This information collected on this sheet will be used to complete a formal agreement with your institution.

Today's Date: 7 / 22 / 19

Agency Name: Latched Support

Address: 8102 Midcrown Dr, Windcrest TX 78239

Phone Number: 210-504-8015 Email address: hello@latchedsupport.com

1. Please briefly describe the scope of your facility/agency's work. Printed brochures or fact sheets explaining your organizational goals may be attached.

Mission: Latched Support transforms communities through babies, women, and families by providing access to vital health services, quality education, critical material assistance, and advocacy.

Latched is a 5013c non-profit organization that was founded in 2017 by two Registered Nurses specialized as Lactation Consultants. Created from a lack of existing services to support cultural diversity and various generations, we wanted to give moms a positive place where they are empowered instead of judged. We hope to increase breastfeeding rates by offering affordable in home lactation services by standard fee and sliding scale. Regardless of race, ethnicity, or socioeconomic class every mother will have the option of this support to come to her in the comfort of her home. Although there are services within the San Antonio community such as WIC or Baby Café, we have found that women of color in particular are not utilizing these services. Our goal is to increase awareness and support to all breastfeeding mothers but with African American women as a priority. Latched is not only empowering moms, it is also changing the community perception on why it is important to support a breastfeeding mother. Latched having lactation professionals of color allows promotion of equity and cultural competence within the lactation profession, as representation to reflect the target community. Providing support gives a mother and her child an opportunity for a better wellbeing and future leading to a healthier society.

2. Indicate the most appropriate person(s) to contact within your facility/agency regarding internship possibilities.

Name Veronica Haywood Title/Responsibility Executive Director Phone # 210-504-8015

Office Address: 8102 Midcrown Drive Windcrest TX 78239

Email: hello@latchedsupport.com Type of Company Non-for profit

3. Briefly describe the internship experiences available with your facility/agency. Family Support Intern:

Responsible for helping improve a client's pregnancy or parenting situation by providing parent or family support sessions, case management, referral assistance, and material help. Facilitate classes using an evidence-based parenting curriculum or training in settings that include pregnancy centers, childcare centers, churches, colleges, etc. Bill for each session or class. Communicate with clients, staff, and agency partners to ensure services are efficiently provided and clients' needs are met. Actively recruit clients for the program.

Essential Functions:

Plan for and conduct parent support sessions, providing information, and ideas regarding specific pregnant or parenting-related issues.

Advocate for client needs by contacting agencies that can help meet needs and referring clients to these agencies.

Assist clients in accessing community resources.

Plan for and facilitate classes for clients, providing parenting information based on approved parenting curriculum, and/or training.

Maintain accurate billing and files for each class or session.

Meet with Program Manager to discuss concerns and/or report progress.

Teach evidence-based curriculum approved by supervisor in an effective manner.

Attend meetings and trainings as assigned by Program Manager and Seton Home.

Maintain continuous communication with appropriate partner agency/organization to discuss client's progress in program as needed.

Recruit clients for the program

Present program to potential agency partners.

Provide training and orientation to community agency partners and potential clients.

Develop promotional materials and forms as needed.

Complete timely and accurate documentation at all times to include data entry and statistical reporting.

Meet client quota assigned.

Complete other duties as assigned.

4. Are there any restrictions to an internship that the student or university should be aware of? Will this be a paid position?

No. No paid position

5. Is your organization a HIPPA covered agency? YES NO
6. Do you require background checks for the interns? Yes NO
7. Are you available for Fall 20 hrs/wk , Spring 20 hrs/wk , and Summer 30 hrs/wk ?