

# The University of Texas at San Antonio Intensive English Program

## 2015

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### **Mission Statement for ESL Services**

#### **Our Mission:**

*To enhance the educational mission of the university by providing:*

1. *Quality ESL instruction for non-native English speakers who are enrolled in or are interested in pursuing degrees at the University of Texas at San Antonio*
2. *Instructional services for a linguistically diverse population in South Texas with a focus on adult literacy*
3. *Act as an information clearinghouse for UTSA and our wider community regarding the needs of ESL learners*
4. *Curricular design, training and development support for UTSA programs that involve English language learners*

# The Intensive English Program Calendar

## Application Calendar 2015

*Dates are approximate and subject to change.*

*Please contact us for the exact deadlines at [eslservices@utsa.edu](mailto:eslservices@utsa.edu)*

### Spring 2015 14-week session (21 hours of study per week)

- **Overseas Applications due:** October 1, 2015
- **Orientation:** January 2015
- **First Day of Class:** January 20, 2015
- **Last Day of Class:** May 1, 2015

### Summer 2015 10-week session (25 hours of study per week)

- **Overseas Applications due:** March 1, 2015
- **Orientation:** May 2015
- **First Day of Class:** June 2015
- **Last Day of Class:** August 2015

### Fall 2015 14-week session (21 hours of study per week)

- **Overseas Applications due:** July 12, 2015
- **Orientation:** August 2015
- **First day of Class:** August 2015
- **Last Day of Class:** November 2015

**NOTE: DATES ARE SUBJECT TO CHANGE, PLEASE CONTACT [eslservices@utsa.edu](mailto:eslservices@utsa.edu) to confirm these dates.**

## Intensive English Program

### Program Description:

Each semester's non-credit Intensive English Program is designed for those who would like to study English for academic purposes. This program is a rigorous English program for students who want to study academic English. Students may apply for more than one semester at a time. During the 14-week fall and spring semesters, classes are conducted 21 hours per week. During the 10-week summer semester, classes are conducted 25 hours per week. Instruction focuses on the areas of reading/vocabulary, writing/ grammar, Oral Communication, and TOEFL preparation. Classes are small (approximately 13 students) and are conducted by experienced instructors who hold MA degrees in Teaching English as a Second Language. Students will receive evaluations of their progress at mid-term and at the end of the semester. These evaluations are based upon class participation, homework, quizzes, tests, reports, and effort. Attendance is mandatory for enrolled students, as per the University of Texas at San Antonio's and the Department of Homeland Security regulations.

### **Requirements for the IEP are:**

- Must be 18 years old
- Must be a high school graduate
- Must submit a bank statement showing that you have at least \$10,758.00 to pay educational expenses per semester of study
- Must have a strong desire to learn English. Our program is rigorous English for Academic Purposes program. We give lots of homework and students are in class at least 21 hours per week.
- Students must be at basic level. We do not have basic ESL courses. This means that you must be able to read, write and speak English well enough to understand classroom commands, talk about your family, your home and yourself in basic terms.

### **Approximate Costs per Semester: (Prices are Subject to Change)**

<b>Program Costs:</b>				
Tuition	\$3,000.00			
Application fee	\$45.00			
Testing	\$50.00		<b>TOTAL TO STUDY</b>	
Textbooks	\$300.00		One Semester	<b>\$10,758.00</b>
Activity Fee	\$200.00			
University Fees:	\$527.00		Two Semesters	<b>\$19,651.00</b>
<b>Total Program and University Fees:</b>	<b>\$4,122.00</b>		Three Semesters	<b>\$30,432.00</b>
<b>Medical Insurance:</b>				
Spring-Summer 2015	\$1,238.00			
Spring 2015	\$769.00			
Summer 2015	\$469.00			
<b>Personal Expenses:</b>	\$800.00			
<b>Housing:</b>				
<u>Shared Apartments</u>				
One Year	\$8,349.00			
One Semester	\$3,415.00			
Summer	\$1,519.00			
<b>Meal Plan:</b>				
One Semester	\$1,800			

# Intensive English Language Program Application

Please type or print clearly.

Semester of Application: **Please indicate the academic semester you wish to study.**

**Spring 2015**

**Summer 2015**

**Fall 2015**

## A. Personal Information

**Name** \_\_\_\_\_  
Last (family) First Middle

\_\_\_\_\_  
Country of Birth City of Birth Citizenship

\_\_\_\_\_  
Native language Date of Birth (month, day, year)

Gender: Male  Female

### How did you hear about our program?

Education Agency, please provide name: \_\_\_\_\_

Friend  Magazine

TV or Video  Other, please specify: \_\_\_\_\_

### Mailing Address:

\_\_\_\_\_  
Number & Street Apt. # City Province/State Country Zip Code

\_\_\_\_\_  
Phone Number Fax Number Student's E-Mail Address (**Mandatory**)

### Home Country Address:

\_\_\_\_\_  
Number & Street Apt. # City Province/State Country Zip Code

\_\_\_\_\_  
Phone Number Fax Number Student's E-Mail Address (**Mandatory**)

### United States Address:

\_\_\_\_\_  
Number & Street Apt. # City Province/State Country Zip Code

\_\_\_\_\_  
Phone Number Fax Number E-Mail Address



## E. Dependent's Information:

You must provide information about any dependents you plan to bring on the F-2 visa.

### 1. Spouse's Information

_____	_____	_____
Last (family)	First	Middle
_____	_____	_____
Country of Birth	Citizenship	
_____	_____	_____
Native language	Date of Birth (month, day, year)	
Gender: Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Is your spouse an American citizen?	YES _____	NO _____
Is s/he currently in the U.S. on a visa?	YES _____	NO _____
If yes, what type?	_____	

**Note: If you are married and plan to bring your spouse with you on the F-2 visa, you must provide a copy of your spouse's passport and current visa (if any).**

You must provide information about any dependents you plan to bring on the F-2 visa.

### 2. Child's Information (1)

_____	_____	_____
Last (family)	First	Middle
_____	_____	_____
Country of Birth	Citizenship	
_____	_____	_____
Native language	Date of Birth (month, day, year)	
Gender: Male <input type="checkbox"/>	Female <input type="checkbox"/>	
Is your child an American citizen?	YES _____	NO _____
Is s/he currently in the U.S. on a visa?	YES _____	NO _____
If yes, what type?	_____	

## 2. Child's Information (2)

<hr/>		
Last (family)	First	Middle
<hr/>		
Country of Birth	Citizenship	
<hr/>		
Native language	Date of Birth (month, day, year)	
<hr/>		
Gender:	Male <input type="checkbox"/>	Female <input type="checkbox"/>
Is your child an American citizen?	YES _____	NO _____
Is s/he currently in the U.S. on a visa?	YES _____	NO _____
If yes, what type? _____		

**Note: If you plan to bring your child(ren) under the age of 21 years on the F-2 visa, you must provide a copy of their passport and current visa (if any).**

## Refunds for Withdrawals

Withdrawing is the formal discontinuance of a student's enrollment from the program and involves the student dropping all of the classes. Depending on the time of the withdrawal, a student may be entitled to a refund of some part of the tuition and fees. A student must have a social security number in order for a refund to be issued. No refunds are given for application deposits.

Refunds of tuition and fees paid by a sponsor, donor, or scholarship will be refunded to the source rather than directly to the student who has withdrawn.

**Students who are academically withdrawn for receiving a grade point average below a 3.0 or for excessive absences will not be issued a refund. Students must present refund request at the time of withdrawal. Refund requests after the last day for a refund will not be honored.**

Semester	Time of Withdrawing	Amount of Refund of Tuition and Returnable Fees
<b>Fall or Spring Semester</b>	Prior to the first day of class	90% of deposit
	During the first 5 class days	80% of applicable tuition and fees
	During the second 5 class days	70% of applicable tuition and fees
	During the third 5 class days	50% of applicable tuition and fees
	During the fourth 5 class days	25% of applicable tuition and fees
	After the fourth 5 class days	No refund
<b>Summer Semester</b>	Prior to the first class	90% of applicable tuition and fees
	During the first, second, or third class day	80% of applicable tuition and fees
	During the fourth, fifth, or sixth class day	50% of applicable tuition and fees
	After the sixth class day	No refund

**Please be sure to do the Basic English Test on the next page!**

**Students in the UTSA IEP must have Basic English skills. This means you should speak, read and write English at a basic level. You should be able to describe yourself, your hobbies, family, home, and your hometown.**

**Directions: Pick One (1) topic and write a paragraph about that topic.**

Topic 1: Write a paragraph describing your hometown.

Topic 2: Write a paragraph describing why you would like to study in the United States.

Topic 3: Write about why you want to study your intended major.

University of Texas at San Antonio

Be sure to fill out the Confirmation of Financial Resources (CFR) Below.
Confirmation of Financial Resources (CFR) Form for F-1 Visa Students

\*\*\*You must submit this completed form AND your financial support documentation for the preparation of a Form I-20 by the International Student Services at UTSA.\*\*\*

By law all international students seeking the F-1 visa are required to show sufficient funds to cover expenses for their first year of study and for any dependents that will stay with them in the U.S. Barring unforeseen circumstances; these funds must be available throughout the course of student's studies. In order to meet this requirement, all F-1 students must submit the following documents:

- 1) A CFR form signed by the student and sponsor(s): the form is valid for SIX months from the date of your signature.
a. If you have more than one sponsor, you must submit one CFR form for EACH sponsor.
b. This form must be submitted regardless of any type of funding you will receive.
2) Proof of financial support: The documents are valid for SIX months from its official date and must be in English.

ESTIMATE OF EXPENSES

The numbers listed below are estimates and are subject to change without notice. Living expenses are estimated based on shared on-campus housing including meals. Exact costs vary by student. Students entering the university in the Spring or Fall semester are required to provide financial support for two semesters. Students entering the university in the Summer semester are required to provide financial support for three semesters. All International Students are required to have health insurance. To learn more about health insurance, please go to our website: http://www.utsa.edu/intprograms

Table with 4 columns: Spring 2015 - Fall 2015, IEP (1 Semester), IEP (2 Semesters), IEP (3 semesters). Rows include Tuition & Fees, Living Expenses, Other: health insurance, books, etc., and a total row.

DEPENDENTS

If you are married and plan to bring your spouse and/or unmarried child(ren) under the age of 21 years with you on the F-2 visa, you must provide additional financial support for issuance of an F-2 dependent I-20 form. Add \$5,000 for your spouse and \$3,000 for EACH child for a year. You must also submit an "Application to request SEVIS F-2 Visa Certificate of Eligibility": http://utsa.edu/intprograms/To%20apply%20F-2.pdf Follow the instructions listed on the form and submit the form and supporting documentation with other required documents.

STUDENT INFORMATION: Please print legibly

NAME AS LISTED ON YOUR PASSPORT:

(Family/Sur name) \*If no last name, please state 'N/A'. (First name) (Middle name)

DATE OF BIRTH (mm/dd/yyyy):

FOREIGN ADDRESS: (I-20 will be sent to this address. Please make sure it is accurate.)

Address where immigration documents should be sent (if it is different from the above foreign address):

MARITAL STATUS: Married Single GENDER: Male Female

LEVEL OF STUDY: Intensive English Program Bachelors Masters Doctorate

THIS CFR FORM IS FOR: Semester Year

If you are already in the U.S., INDICATE YOUR CURRENT VISA STATUS:

(Please attach a copy of your current visa documents)

WILL YOUR SPOUSE/CHILD(REN) ACCOMPANY YOU ON F-2 VISA? Yes No

(If yes, please submit an "Application to request SEVIS F-2 Visa Certificate of Eligibility": http://utsa.edu/intprograms/To%20apply%20F-2.pdf)

MAIL DOCUMENT BY EXPRESS COURIER: Yes No

(If yes, please set up your shipment through EshipGlobal at https://study.eshipglobal.com)

***FINANCIAL SUPPORT VERIFICATION: Check all that apply.***

**STATEMENT OF YOUR RESOURCES:** Indicate below the source of your funds.

- Personal and/or family savings:**
- Bank statements and bank letters: Financial statements or bank letters must be on official bank letterhead with the name of the account holder, account number, type of currency, final balance in the account, and the date of issue. All documentation not in English must be submitted along with a translation into English by a licensed translator.
- Investment Accounts: Funding sources must be able to be **easily withdrawn**. Types of acceptable funding sources include stocks, and investment accounts. Property and life insurance are not acceptable sources of funding.
- Government sponsor:** Attach a signed copy of the Financial Guarantee or Scholarship letter from agency certifying sponsorship and coverage dates. The letter must state that the student is confirmed to receive a full scholarship and must state the beginning and end date of the scholarship. If the letter does not have this required information, please sign the attached **Student Acknowledgement form on page 12.**
- UTSA Assistantship/ Fellowship/ Scholarship:** This includes Athletic Scholarships and also Teaching & Research Assistantships. Attach a copy of your departmental award letter stating amount and the duration of the scholarship.
- Loans:** Approval letter must be on official letterhead and state the amount of the loan.

***ENDORSEMENT***

**SPONSOR'S STATEMENT:**

This is to certify that I have read the information given by the applicant on the UTSA Confirmation of Financial Resources (CFR) Form, that it is true and accurate, and that the funds are available and will be provided as specified:

Sponsor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sponsor's Name (PRINT): \_\_\_\_\_

Relationship of Sponsor to the Student: \_\_\_\_\_

**STUDENT'S STATEMENT:**

I certify that the above information provided is correct and complete and that I shall not require additional financial assistance from the University of Texas at San Antonio (UTSA). If any of the information changes prior to my enrollment at UTSA, I will immediately notify UTSA International Student Services. I understand that making false or fraudulent statements within the *Confirmation of Financial Resources form and its attachments* may result in disciplinary action and that UTSA will not bear any financial responsibilities arising from these circumstances.

**Student's Signature:**

\_\_\_\_\_ Date: \_\_\_\_\_

***MAILING ADDRESS***

Please mail all appropriate financial documents to the following address:

The University of Texas at San Antonio  
Office of ESL Services  
One UTSA Circle, MS 3.02.07  
San Antonio, TX 78249

### Saudi Arabia Cultural Mission (SACM) Sponsorship Information

Student Name: \_\_\_\_\_ Banner ID: @\_\_\_\_\_

SACM Application Number: \_\_\_\_\_

SACM Nomination Number: \_\_\_\_\_

Degree: \_\_\_\_\_

#### Student Acknowledgment

I, \_\_\_\_\_ (Student Name), understand that F-1 visa students are required to provide proof of guaranteed financial assistance for the entire period of study in the United States. Upon my arrival at the University of Texas at San Antonio, I will give International Student Services my confirmed financial guarantee letter issued by the Saudi Arabian Cultural Mission. I understand that the letter of financial guarantee issued by SACM does not provide support for the duration of my stay and that an extension of sponsorship is not confirmed until SACM reviews my academic record. If SACM denies sponsorship, I will provide proof of alternative financial support to International Student Services in order to maintain my F-1 visa status.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_//\_\_\_\_//\_\_\_\_\_