TExES Eligibility Form

Students seeking “approval to test” must submit an Eligibility Form to the TExES Office for processing at least 2 days prior to the ETS printed deadline. (MB 0.500 or Fax 458-5794)

* An Eligibility Form must be submitted each time a student requests “approval to test”.
* This form is required for test re-takes.

Students may register for only one exam per administration.

* Social Security numbers are required for state reporting purposes only. All Eligibility Forms are secured and will be destroyed after each test administration.

Name: ______________________ DOB: ________________ SSN: ______________________
Contact phone #: ______________________       Preferred E-mail: ______________________

* Did you have a degree (Post Baccalaureate student) before entering the Teacher Certification Program?       Circle one: YES NO

Indicate the name, and date of the exam you are registering for on the lines below.
Dates for Computer Administered Tests (CAT) are available when registering with ETS and do not have to be written on this form- www.texes.ets.org

* Have you taken this exam before?       Circle one: YES NO

_________________________               ______________________________
Name of Exam (ex: PPR 8-12)                                             CAT or Paper-based Test Date

Eligibility Guidelines must be met before requesting “approval to test”.
The TExES Director will verify student test eligibility.

Content Area Exam:
I have taken the Practice exam for my content area and attended a Review, when applicable.

Pedagogy and Professional Responsibilities Exam:
I have taken the PPR Practice exam and attended a PPR Review session.

Professional Certification for Superintendent, Principal, School Counselor, and Reading Specialist:
Students are required to take a Practice exam and attended a review, when applicable. Check with your specific program for review requirements.

Professional Certification Students: (circle the certificate you are seeking)
Superintendent   Principal    School Counselor      Reading Specialist

Check your current status in the Certification Program:
UTSA will NOT notify students when they have been approved.

Check the TEA online system for exam approval status: www.tea.state.tx.us

*Indicate the date you will complete all UTSA program requirements for the certification you are seeking.

Date of Program Completion: ________________________________

Student Affidavit:

- I have fulfilled all eligibility requirements for the TExES exam for which I am requesting “approval to test”.

- I assume all responsibility for accurate state exam registration. I am aware that if ETS discovers that there are problems or errors in my registration that these are my responsibility.

________________________________                    __________________________
Student Signature                                                    Today’s Date