TExES Eligibility Form

Students seeking “approval to test” must submit an Eligibility Form to the TExES Office for processing at least 2 days prior to the ETS printed deadline. (NPB 1.204 or Fax 458-5794)

*An Eligibility Form must be submitted each time a student requests “approval to test”. *This form is also required for test retakes.

Students may register for only one exam per administration.

*Social Security numbers are required for state reporting purposes only. All Eligibility Forms are secured and will be destroyed after each test administration.

Name: ______________________ DOB: ________________  SSN: ______________________

Contact phone #_____________ Preferred Email: ____________________

*Did you have a degree (Post Baccalaureate student) before entering the Teacher Certification Program? Circle one: YES  NO

Indicate the name, and date of the exam you are registering for on the lines below.

* Have you taken this exam before? Circle one: YES  NO

Name of Exam (ex: PPR)  Exam Date or Indicate “CAT”

(Computer Administered Test dates are available when registering with ETS- www.texes.ets.org)

Eligibility Guidelines must be met before requesting “approval to test”.
*The TExES Director will verify student test eligibility.

Content Area Exam:
I have taken the Practice exam for my content area and attended a Review, when applicable.

Pedagogy and Professional Responsibilities Exam:
I have taken the PPR Practice exam and attended a PPR Review session.

Professional Certification for Superintendent, Principal, School Counselor, and Reading Specialist:
Students are required to take a Practice exam and attended a review, when applicable. Check with your specific program for review requirements.

Professional Certification Students only: (circle the certificate you are seeking)
Superintendent  Principal  School Counselor  Reading Specialist
Check your current status in the Certification Program:

_____ In a Field Placement Class  _____ Student Teaching  _____ Graduated
_____ Exempt from Student Teaching  _____ ATEP Program  _____ Masters Program

*UTSA will NOT notify students when they have been approved.*
Check the SBEC online system for exam approval status: [www.sbec.state.tx.us](http://www.sbec.state.tx.us)

*Indicate the date you will complete all UTSA program requirements for the certification you are seeking.*

Date of Program Completion: __________________________

**Student Affidavit:**

- I have fulfilled all eligibility requirements for the TExES exam for which I am requesting “approval to test”.
- I assume all responsibility for accurate state exam registration. I am aware that if ETS discovers that there are problems or errors in my registration that these are my responsibility.

________________________________                    __________________________
Student Signature                                                    Today’s Date