TO: Educational Leadership Current & Prospective Students
FROM: Gloria Crisp, Ed.D., Doctoral Program Graduate Adviser of Record
DATE: January 21, 2015

I want to encourage you to apply for a fellowship (application attached), as they provide both a unique opportunity to become more involved in research and the doctoral program, as well as a significant financial package. These fellowships are awarded as described below, but pending successful evaluation and availability of funding from the university, will be continued through a second year (Fall 2016 through Summer 2017). The fellowships are comprised of the following stipends and are allocated pending the availability of funding and final budget approval:

- Fellowships are awarded in the amount of approximately $41,000 for the fall, spring, and summer semesters. These fellowships include a doctoral fellow stipend, a graduate research assistantship, and tuition and fees for 9 semester credit hours for Fall 2015 and Spring 2016, and 3 semester credit hours for Summer 2016.

Should you be awarded a fellowship, the stipends are granted based on the following requirements and description of responsibilities:

- Unconditional admission as a doctoral student in the doctoral program in Educational Leadership and Policy Studies, and maintenance of “Good Standing” as that term is defined in the Graduate Catalog.
- Enrollment in no less than 9 semester credit hours of doctoral coursework during each of the Fall 2015 and Spring 2016 semesters and no less than 3 semester credit hours during the Summer 2016 Semester.
- Performing the duties of a graduate research assistant for 20 hours per week in the ELPS department during the duration of the fellowship. Typically, students will be assigned to one or two faculty members whose research interests, whenever possible, align best with the student’s interests.
- Attendance and Participation in the ELPS Journal Club (a monthly discussion forum held during the fall and spring semesters) focusing on important and/or emerging research articles published in education-related journals) and other appropriate departmental activities. These other activities focus on academic issues related to doctoral study and/or administrative assistance for departmental and faculty activities.
- Fellows CANNOT be employed elsewhere, full- or part-time, during the duration of the Doctoral fellowship.

If you are interested in applying for a doctoral fellowship, please complete the application and statement (next page); submit all materials by no later than 5:00 PM Monday, February 9, 2015 to:

Elisha Reynolds, Student Development Specialist
Department of Educational Leadership and Policy Studies
One UTSA Circle
San Antonio, Texas 78249
210.458.6737
elisha.reynolds@utsa.edu
Thank you for your consideration. Once all applications have been received, we will review them and notify you of our decision. Please, however, do not hesitate to contact me at 210.458.7191 or at gloria.crisp@utsa.edu if you have any questions.
ELPS Doctoral Fellowship Stipend Application

Name: ____________________________________________________________
Address: __________________________________________________________________________________________
Phone: (H) ____________________ (W) ____________________ (C) ________________
Email: ________________________________________________________________
Emphasis ( ) K-12 Educational Leadership ( ) Higher Education Administration

Required Statement – please attach a response to each of the following:

1. Why do you want to be a graduate fellow?
2. What qualifications and skills would you bring to this position?
3. What types of educational experiences have you had so far—especially those that relate to item 4, below?
4. Research Interests:
   a. What research interests do you have now and/or anticipate engaging-in during your doctoral work here at UTSA?
   b. Please review the interests and publications of our faculty, found at http://education.utsa.edu/educational_leadership_and_policy_studies/faculty/; after reviewing this information, provide us with the names of two or three faculty members whose interests align with your own and with whom you would be interested in working with during your fellowship should it be awarded.
5. Add any additional information that you feel will help the screening committee in their deliberations regarding your application.

Please complete and return this statement and application materials by not later than 5:00 PM Monday, February 9, 2015 to (you may email this material if you wish):

Elisha Reynolds, Student Development Specialist
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