The University of Texas at San Antonio
CHANGE OF MAJOR, DUAL DEGREE, MINOR REQUEST
(Undergraduate Degree-Seeking Students Only)

Please Print
Name: ___________________________________________ Student ID: @ ______________________________________

Telephone Number: (_______) E-mail: __________________________

Classification:  □ FR  □ SO  □ JR  □ SR

All changes are processed for the current term up to Census Date. After Census Date, changes will be
effective for the following term. (Exception—graduating student changes to correct official record.)

Attention Seniors: Are you graduating this semester and this change is to correct your official
record? ______ YES ______ NO

General Information:
· I have the right to choose which major I want listed as my primary and secondary major.
· I understand that choosing one major over another will not limit my ability to get into major
restricted courses if they are for my secondary major.
· I understand that I can/will seek advising at the appropriate advising center(s) of primary and
secondary major.

For College of Business Students ONLY

HOLD REQUEST UNTIL GRADES POST:  □ SPRING  □ SUMMER  □ FALL

* Request will be audited and processed after grades have been posted. If approved, your major will be updated
on the student record system and you will be able to enroll in major restricted coursework for which required
prerequisites have been completed.

* Note: Students must meet declaration of major requirements as outlined in their catalog of graduation.
THESE REQUIREMENTS CANNOT BE WAIVED!

Circle and Fill in the Appropriate Change

First Degree  BA    BS    BBA    BAAS    BFA    BM

Major ___________________________________________ ADD ___________________________________________ DELETE

Concentration Emphasis

ADD ___________________________________________ ___________________________________________ ADD

Emphasis ___________________________________________ ADD ___________________________________________ DELETE

Second Degree  BA    BS    BBA    BAAS    BFA

Major ___________________________________________ ADD ___________________________________________ DELETE

Concentration Emphasis

ADD ___________________________________________ ___________________________________________ ADD

Emphasis ___________________________________________ ADD ___________________________________________ DELETE

Minor ___________________________________________ ADD ___________________________________________ DELETE

STUDENT SIGNATURE: ___________________________________________ DATE: __________________________

ADVISOR SIGNATURE: ___________________________________________ DATE: __________________________

Privacy Notice: With a few exceptions, you are entitled to be informed about the information U.T. San Antonio collects about you.
Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under
Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by
us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum.