The University of Texas at San Antonio  
Interdisciplinary Learning and Teaching Department  
GRADUATE TEACHER CERTIFICATION PROGRAM

All teacher certification programs in the state of Texas are bound by rule to ensure that every student meets the minimum requirements for admittance to a teacher certification program, and completes the state approved program for the institution in order to be recommended for certification. Please use this checklist to ensure student is meeting all program requirements. Include this checklist in the student’s file.

A. ADMISSION REQUIREMENTS (student must meet all requirements before being admitted to the program)

____ Hold a Bachelor’s degree from an accredited institution;
   Name of institution: ________________________________

____ Meets the minimum GPA requirement of 3.0;
   Student CUM GPA score from Bachelor’s degree: _____________

____ Evidence of clear criminal background check

____ Core content area certification candidates (ex. math or science) must show evidence of at least 18 hours of course work in the content area;

   Certification content area: ______________

   Credit hours accumulated in this area: _______

The State of Texas requires that teacher certification programs also screen prospective candidates for the following abilities:

a) Public Speaking:
   List courses or professional preparation that meets this requirement:

   ________________________________________________
   ________________________________________________
   ________________________________________________

b) Critical Thinking:
   List courses or professional training that meets this requirement:

   ________________________________________________
   ________________________________________________
   ________________________________________________

   c) Reading, Writing and Math abilities are evidenced by passing scores on one of the following assessment instruments: ASSET, COMPASS, ACCUPLACER, or THEA (formerly TASP). Students must have passing scores to be admitted to the program. Evidence of taking and passing one of these tests must be included in the students’ folder.
Assessment taken (check one): Date assessment taken: ________________

ASSET __  COMPASS__  ACCUPLACER __  THEA (formerly TASP) __

Assessment scores:

Reading: _______  Math: _______  Writing: skills__/essay__

Passing scores set by the state of Texas:
1) ASSET: Reading skills – 41; Elementary Algebra-38; Writing Skills – 40;
   Written Essay – 6
2) COMPASS: Reading skills – 81; Algebra – 39; Writing Skills – 59; Written essay – 6
3) ACCUPLACER: Reading Comprehension – 78; Elementary Algebra – 63;
   Sentence Skills – 80; Written Essay – 6
4) THEA: Reading – 230; Mathematics – 230; Writing - 220

B. ADDITIONAL PROGRAM REQUIREMENTS

The state of Texas requires all teacher certification program candidates to also complete the following in order to be recommended for certification:

1. Successfully complete all coursework as approved by the State Coordinating Board for the relevant certification program with the required 3.0 GPA.
   Review of transcript indicates completion of approved certification program:
   Yes______  No ______

2. Attendance at TExES exam review sessions to help you prepare for the state teacher certification exams.
   PPR review: ______________
   (Date attended)

3. Passing score (240) on the appropriate TExES content area and PPR exam:
   Date TExES Content area exam taken: ______________  Score: _________
   Date PPR exam taken: ______________  Score: _______

4. Complete either an internship year (two full semesters) as the teacher of record during or at the end of the program, or complete a full time, non-paid, 12 week or longer semester of clinical teaching experience at the end of the program.
   Option chosen to complete teacher certification program: ______________
   Date completed: _________________