Graduate students in the college doing research during the academic year 2015 - 2016 are eligible for consideration of a one-time award of up to $500.00 per fiscal year. Funds may be used to:

- Purchase supplies pertaining to the student's research
- Pay for copy materials, excluding dissertation or thesis printing, binding, and archival paper
- Purchase equipment (some limitations apply)
- Travel to certain sources for data collection (excluding professional meetings and conferences where the student is not presenting)
- Pay for specialized data analysis or production of materials

Eligibility requirements:

The applicant must:
- Be a degree-seeking student
- Be in good academic standing
- Have completed no fewer than 18 hours of course work
- Be currently enrolled in at least one course in the College of Education and Human Development
- The research contributes toward the completion of a graduate degree program, with priority consideration given to thesis or dissertation research.
- The applicant must provide evidence the research is being conducted under the direction of a faculty supervisor.
- The research plans are approved in advance by the student’s faculty supervisor, the Graduate Advisor of Record, and the Department Chair (written approval should be attached to the student’s application).
- An approved IRB, when applicable, should also accompany the request for research funds.
- All equipment (transcribers, tape recorders/cameras, etc.) approved for purchase becomes the property of UTSA.
- Students may apply for either a small grant for research or a small grant for travel but not both.

To apply:

- Complete the application form available from the Graduate Advisor of Record for your degree program.
- Attach an itemized budget.
- Obtain approvals (by signatures) as indicated on the form.
- Submit the proposal to the office of the Associate Dean for Graduate Studies Office, MB 3.304

Deadline: Applications may be submitted by October 1, but will not be processed until budgetary funds become available. All awards are contingent upon available funding. Funds must be used within 60 days of award. Receipts should be submitted promptly after funds are expended.