COEHD College Council Meeting

Minutes

December 3, 2010 930a MB 2.220

Members in attendance: Mariela Rodriguez (Chair, ELPS), Alex Bowers (parliamentarian, ELPS), Donovan Fogt (secretary, H&K), Shannon Sauro (BBL), Elias Zambrano (Counseling), Kelly Rodgers (Ed Psych), Audrey Denith (Chair-elect, ILT), Alycia Mauer (NTT rep, ILT), Bruce Barnett (ELPS), John Zhang (H&K), Howard Smith BBL, Robin Redmon-Wright (ILT)

Members Excused: Patricia McGee (Ed Psych), Gerald Juhnke (Counseling), Mari Cortez (ILT), Meizi He (H&K), graduate student representative Debra Root (ILT)

I. Call to Order

II. Dean’s Forum – Betty Merchant

a. Dean Merchant has not received any information of Promotion/Tenure from the Provost.

b. Texas Deans (Education, Science, Fine Arts) met with the Commissioners of Higher Education and TEA. The Teach for America program was highlighted possibly indicating that State may be favoring our competition, “alternative certification”.

c. Reminder that we must be aware of COEHD’s public perception with respect to our Teaching. Despite our research responsibilities, we do a tremendous amount of teaching and teacher preparation. Keep sending human interest stories to Dean’s office (Cynthia Davis) to help highlight our activities.

d. Also, we are encouraged to continue pursuing community involvement and promoting the great stuff we’re doing here in San Antonio. Cynthia will be asked to send a message out to college about what kind of stories can best highlight these activities.
e. Will Ingram and new COEHD IT team are in place team and we will also be welcoming a new member to the COEHD Research Office who will specialize in post-award processing.

f. COEHD will be hiring someone to re-fill Laura Earlywine’s position in Dean’s office.

g. Department Chair evaluations are going well. Concerns about confidentiality have been addressed as Dean’s office will collect all de-identified data from COEHD IT for Dean Merchant who will then collapse data into categories with no distinction of originator.

h. Paul Shultz has stepped down as Chair (Ed Psych) so interim Chair will be Norma Guerra.

III. Old Business

a. UTSA Undergraduate Research Award (report from faculty) – Most feedback seems to favor allowing student to receive award for study elsewhere if necessary. However, options for different award amounts for UTSA grad school versus other grad school have been suggested.

b. Purpose of award is not known. However, we are reinforcing strong performance leading to developing further skills and our message appears limiting if students will only be awarded for research performed at UTSA if planning to attend UTSA grad school

c. ACTION ITEM: Please email Mariela department input and she will share with Tammy Wyatt who serves on the university committee for the undergraduate research competition.
IV. New Business

a. Updates about Faculty Grievance Procedure [HOP Section 2.34] (Howard Smith) – Policy has changed and involves multiple deadlines
   a. Recommended that College Council Chair inquires as to when this policy was changed (if it has indeed changed). Mariela will provide an update next meeting.

b. Possible alternatives to Faculty Development Leave (Alex Bowers) – Could recommendations for a revised policy be brought before College Council? We should have recommendations to accompany our indication to provost that we do indeed want leave option. Suggestions include changing eligibility to tenured only, every 5-6 years only, and/or with increased expectations of reporting.

c. ACTION ITEM: Collect department faculty’s feedback and bring to College Council with plans to present to Provost to reinforce importance of faculty leave to COEHD.

V. Sub-committees will meet to review priorities and timelines

a. Department Chair Evaluation: Audrey Dentith, Jerry Juhnke, Mariela Rodríguez, John Zhang
   a. Pat McGee has complied report including feedback received from faculty. Mariela will forward the draft to the Dean who will share with Department Chairs. Mariela will attend Department Chairs meeting and will report back at next meeting for 2011-12 evaluation processes.
b. **Awards:** Alycia Maurer, Kelly Rodgers, Shannon Sauro
   
a. Nancy Martin is streamlining process and sub-committee hoping to get more information about Regents Award. We should start thinking about nominations (for end of Jan) have them ready for call from University.

b. University rubric for winners should be known so criteria are exemplified.

c. **Promotion & Tenure Faculty Forums:** Bruce Barnett, Mari Cortez, Howard Smith, Donovan Fogt
   
a. First forum scheduled for February 18, 10am-12pm. Mari and Mariela are working on room. First forum will focus on PT application “substance” (presentation, materials, content, etc) for former applicants and for reviewers. Another forum for Rowdy Space/technology (include Will & OIT and Debra Jamison from Provost office) such that all levels of evaluation have shared knowledge (templates, table of contents, components, etc.) for consistency across college and university.

b. Include 3rd year review faculty? Perhaps consider another forum for 3rd year review substance.

d. **COEHD Student Research Colloquium:** Alex Bowers, Audrey Dentith, Meizi He, Robin Redmon-Wright, Elias Zambrano
   
a. Dean’s office has agreed to all budget items: speaker & expenses, posters, food. Colloquium will be held in UC and will
be full day event: breakfast and posters in morning, an afternoon review, and evening speaking event with awards ceremony.

b. To be held in April? Thursday, April 14? Or 21st the day before good Friday?

c. ACTION ITEMS: We should work with department faculty to identify speaker who could speak across many COEHD areas and report nominees to Audrey before next meeting. Listserve request will be sent out.

VI. Other Business – none

VII. Announcements

a. COEHD Faculty & Staff Holiday Social: Tuesday, December 7th (3pm in Main Building foyer)

b. Next College Council Meeting: Friday, February 4th at 9:30am in MB 2.220