COEHD College Council Meeting
Minutes
November 5, 2010 9:30a

Members in attendance: Mariela Rodriguez (Chair, ELPS), Alex Bowers (parliamentarian, ELPS), Donovan Fogt (secretary, H&K), Shannon Sauro (BBL), Gerald Juhnke (Counseling), Elias Zambrano (Counseling), Patricia McGee (Ed Psych), Kelly Rodgers (Ed Psych), Meizi He (H&K), Audrey Denith (Chair-elect, ILT), Alycia Mauer (NTT rep, ILT), Bruce Barnett (ELPS), John Zhang (H&K), graduate student representative Debra Root (ILT), Mari Cortez (ILT)

Members absent: Howard Smith BBL (excused), Robin Redmon-Wright (ILT) (excused)

I. Introductions –Ms. Debra Root will serve as our new graduate student representative

II. Dean’s Forum – Betty Merchant

   a. News items: New $22 million scholarship endowment by Mary McKinney is in place although the money is not directly allocated for education majors or athletes. The administration is still working on how, exactly, this endowment will be interpreted and executed. The college certainly hopes to gain scholarship money directly or indirectly (i.e., shifting program award funds) based on this gift.

   b. Faculty Development Leave (FDL) has been canceled for this coming year (i.e., applications for Fall 11). The FDL will be revisited and reworked by Provost and Faculty Senate.

   c. Faculty searches’ dinner covers one UTSA faculty and the applicant only. Other faculty may attend, pay, and claim the expense as work-related.

   d. It is very likely that not all faculty searches will be funded. We are encouraged to move as quickly as possible through the ongoing searches in hopes of not losing the search. This university-wide funding cut includes special hires. The projections for the next round of hiring do not look favorable at this time.

   e. Course enrollment and caps. We should not be capping courses now unless we have a strong reason for doing so. The Texas Legislature is looking closely at
relative value of our programs. In other words, graduates need to get hired or program may be cut. We need to show that students are getting hired in a timely fashion upon graduations. Thus, curriculums need to be reconsidered to improve marketability of the students as well as increase the visibility of our graduates’ ability for job acquisitions. Consider developing certificates to improve niches for graduate success.

f. Joint effort including Counseling, ILT, Ed Leadership and Social Work (College Public Policy) working on memorandum of understanding at Haven for Hope to provide free counseling etc. No research will be conducted, only social services. The Haven for Hope really wants literacy programs. Many children are there and our specialty would be literacy development for kids initially and eventually for adults as well. This opportunity also may be useful for students’ field experience etc. It is important that these efforts are made in conjunction with other and/or already existing efforts by COEHD faculty and students at Haven for Hope.

g. Marketing of the college’s success. We need to keep getting word out on our successful programs!

III. Old Business

a. Netiquette for COEHD listserv

   a. No faculty feedback has been submitted. However, email-related problems have somewhat subsided so council did not develop a motion for action.

IV. New Business

a. UTSA Undergraduate Research Award. Money to be used towards graduate school. However, should money stay at UTSA or can student take it elsewhere? This university-wide award will start in spring 2012 and is currently only
considering seniors. Students must have a faculty sponsor and top 2 students from each college will go forward to university-level competition.

a. ACTION ITEM: College Council members are to discuss this award with our department faculty and get feedback on whether or not they think the award should be available for UTSA graduate school only and whether or not juniors should be considered. College Council members will need to report back to council Dec 3.

b. COEHD summer session course offerings. Graduate students taking too many summer courses, including difficult core courses. Can we limit how many summer courses graduate students can take? Can we limit the more rigorous courses to full fall or spring semesters? Can we consider more hybrid courses including 6 week (using full 10 week session)?

a. ACTION ITEM: M. Rodriguez will develop rowdy space area for accumulation of ideas from council members. We are to send examples of hybrid courses and other ideas to Mariela by Nov 12.

c. UTSA Faculty Development Leaves. As mentioned by Dean Merchant, no new applications for fall 2011 leave. However, we are encouraged to develop creative ways to fund interdisciplinary work that would take place of development leave-type work.

V. Sub-committees met to establish priorities and timelines

a. **Department Chair Evaluation:** Audrey Dentith, Jerry Juhnke, Mariela Rodríguez, Pat McGee, John Zhang.

   a. Looked at faculty feedback and suggested some changes to the survey for implementation soon (date to be determined). Note: the chairs are evaluated once every 3 years even though they only have 3 year term.

b. **Awards:** Alycia Maurer, Kelly Rodgers, Shannon Sauro.
a. Will contact Nancy Martin to get a better idea of what a successful packet encompasses. If a “ballot” is used at the university-level to determine winner, the college should attempt similar to increase our competitiveness.

c. **Promotion & Tenure Faculty Forums**: Bruce Barnett, Mari Cortez, Howard Smith, Donovan Fogt

   a. Determined date (Friday, Feb 18\textsuperscript{th}, at 10am-12pm) for first of the Promotion & Tenure Forum. This first forum will include recently (2010) tenured faculty feedback as well as that from 2010 reviewers. A needs assessment will be developed from this forum to help focus the scope of subsequent forums.

d. **COEHD Student Research Colloquium**: Alex Bowers, Audrey Dentith, Meizi He, Robin Redmon-Wright, Elias Zambrano, Deborah Root

   a. Sub-committee does not feel that it is appropriate for the college to change the competition/colloquium in order to coordinate with the undergraduate award. Rather, the event should coordinate with end of semester. Sub-committee further suggests that the event be moved to April with a format change to all posters. The event should be considered as all inclusive rather than competition. Sub-committee with inquire with Dean’s office for possible funding of posters themselves and the amount of the awards the office can support. Could we hold the event in a UC ballroom using learning fees (Dean’s office) with keynote speaker? Finally, suggest that this event be called a colloquium or symposium instead of competition. Will determine date of event soon.

VI. Other Business – none
VII. Announcements

a. Next College Council Meeting: Friday, December 3rd at 9:30am in MB 2.220

VIII. Meeting adjourned 11:32am.