MEMORANDUM

TO: To Whom It May Concern

RE: Background Checks for Field Work

Thank you for agreeing to host a UTSA student. Undoubtedly, this opportunity will contribute to a rich learning experience for the student. In exchange, we hope the UTSA student will provide assistance and support in your program.

Please be advised that UTSA no longer conducts criminal history checks on students. Therefore, no criminal history check has been conducted for this student. If your organization or program requires a criminal history background check before this student begins, it is your responsibility to satisfy this requirement.

If you have any questions regarding criminal history background checks, please contact Dr. Nancy Martin (458-4416) or Dr. Blanche Desjean-Perrotta (458-5818). If you have questions regarding the requirements for the course, please contact the instructor.